



# Golden Gate

*A Chapter of the Association of Legal Administrators*

***Membership in the Golden Gate Chapter provides unparalleled benefits and opportunities to law firm administrators and managers. A calendar with all chapter events and programs is available on our website at [www.alasf.org](http://www.alasf.org).***

## Joining ALA

Membership in the Association of Legal Administrators (ALA) is a prerequisite to membership in the Golden Gate Chapter.

Please visit both the ALA website at [www.alanet.org](http://www.alanet.org) and our chapter website at [www.alasf.org](http://www.alasf.org) for information on registration fees and annual dues.

***Please feel free to contact the membership co-chairs or any other member of the leadership team (listed on website) for more information.***

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The Association of Legal Administrators has over 9,000 members worldwide. Its mission is to improve the quality of management in legal services organizations; promote and enhance the competence and professionalism of legal administrators and all members of the management team; and represent professional legal management and managers in the legal community and in the community at large.



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## ALA Golden Gate Chapter membership includes:

### Educational Opportunities

- **Chapter Programs** Founded in 1977, the Golden Gate Chapter presents up to 20 local educational opportunities annually in four management disciplines: **Finance, Operations and Technology, Human Resources, and Leadership and Management.** In addition, we present professional development programs such as public speaking and stress management. For a complete schedule, visit our website at [www.alasf.org](http://www.alasf.org).
- **ALA Webinars** ALA presents monthly webinars featuring speakers on a variety of topics relevant to law firm administrative staff. Attendance is **free** to Chapter members.
- **Knowledge to Leadership Conference** Our Chapter has hosted a one-day educational conference, Knowledge to Leadership, with educational sessions, nationally recognized speakers, and a Vendor Fair sponsored by our Business Partners. The fee to attend is significantly reduced for members.
- **Conference Scholarship Programs** Each year our Chapter provides member scholarships to the annual and regional ALA conferences. Scholarship recipients are selected at our quarterly meetings and social events.

### ALA's Certified Legal Manager (CLM)<sup>SM</sup>

This certification program is offered to qualified managers (both ALA members and nonmembers) who are interested in mastering their knowledge, skills and abilities in the field of legal management. We support a local study group, providing materials and resources for those interested in sitting for the CLM examination.

### Networking Opportunities

Our Chapter offers members numerous networking opportunities throughout the year, as well as an on-line discussion group. These invaluable opportunities enable members to tap into the experience of their peers in the local community.

### The Bridge (electronic newsletter)

Our monthly e-newsletter, *The Bridge*, publishes educational and informative articles on issues that concern members and their firms, giving our members a forum to share their experiences and ideas, while providing updates on Chapter services, business and social events and educational sessions.

### alasf.org

Our Chapter website, [www.alasf.org](http://www.alasf.org), is a significant and real-time resource for our members. It provides access to our on-line member directory, calendar of events, newsletter archive, job listing service, information on our "Business Partners" and much more.

### Salary and Benefits Survey

Since 1989, the Golden Gate Chapter's annual Salary and Benefits Survey has been considered a valuable resource for the Bay Area legal community. With information on staff and associate positions, this important management tool is used to compare a firm's compensation and benefits to other Bay Area firms and/or branch offices of similar size.

### Community Outreach

Our Chapter is proud to support our local community. In October, during community service month, members have volunteered at the San Francisco Food Bank, the Curry Senior Center and other local charity fundraising events. The Chapter has also supported the San Francisco Firefighter's Toy Program and Compass Family Services' Adopt-a-Family program, and has contributed to disaster recovery efforts.

### Promoting Diversity

In order to educate students about careers in the legal management field, our Chapter works with diverse junior college students at City College of San Francisco, placing interns in our legal community with a scholarship stipend.

### Leadership Opportunities

In a large, vibrant chapter like ours, there is always room for members to participate in Chapter leadership. The Golden Gate Chapter provides the opportunity for members to cultivate leadership skills while serving in a worthwhile organization — enhancing their professional development while collaborating with industry peers on a range of projects. Current board members are listed on the website.